

Sage Housing - Responsibilities of the Chief Executive

Reporting to	The Chair, Sage Board
Purpose of role	<p>To:</p> <ul style="list-style-type: none"> • lead, manage and develop the Group in accordance with our purpose and values. • be responsible to the Board for the overall performance of the Group, ensuring that it is well positioned to achieve its strategic objectives and is able to respond positively and appropriately to challenges and opportunities. • enable the Board to manage the Group's activities properly and in accordance with regulatory and legal requirements.

Responsibilities

Lead

- Set a clear vision and strategy for the Group working with the Executive Team positively communicating that vision and strategy.
- Develop the Corporate Plan to deliver the key priorities of the Group.
- Work collaboratively with the Chair and Board to ensure that the Group has clear and effective leadership.
- Promote and embed the values of the organisation to ensure all staff are aligned to the direction of Sage and are motivated to achieve its vision and values.
- Lead by example, providing credible, visible and inspiring leadership, taking personal responsibility for all aspects of the Group's services, while empowering others to do the same.
- Lead the Executive Team to work effectively, creating an environment which promotes creativity, teamwork and a high performance culture.

Manage

- Take executive responsibility for the Group's operations, ensuring compliance with all legal, and regulatory requirements and that there are high standards of control, risk management and financial security.
- Provide information and advice to the Board and Executive Team to enable effective review and evaluation of business risks and make recommendations, ensuring that the financial position of the Group and its subsidiaries is not jeopardised
- Ensure effective management to enable the Executive Team work to deliver the business plan targets as a team
- Define objectives and effective performance reporting through the Executive Team to ensure that resources are effectively and efficiently deployed
- Sustain and promote an organisational culture centred on customer service and continuous improvements

Represent and Promote

- Develop and maintain productive and successful external relationships to promote Sage and influence external decision makers
- Represent the Group on appropriate national, regional and sub- regional decision making groups and strategy forums.
- Build effective and productive partnerships that support our mission and values.
- Promote equality and inclusion at all levels of service delivery, employment and leadership.

Other aspects

- All post holders are expected to understand and comply with Sage's policies and procedures on Finance, ICT, Data Protection, Health & Safety, Equality and Diversity and any departmental policies in relation to the duties of the post.
- The above duties are not exclusive, and the holder may be required to perform reasonable additional duties at the request of the Chair. These duties may be performed on behalf of any subsidiary or associate of Sage or any other organisation with whom the Group has a legal relationship.

Approval date: 27.05.20